

1. Grant Funded Entity Name: Allen County  
Community Corrections

2. Grant Funded Counties Included: Allen

3. FY 2018 Total Grant Funding Expended:	\$3,883,906.77	8. FY 2018 Total Number of DHBs completed:	3
4. FY 2018 Total Project Income and/or User Fees Expended:	\$1,809,172.15	9. FY 2018 Total Amount Paid to Victim Assistance Fund:	N/A
5. FY 2018 Total CTP Funds Expended:	\$298,653.50	10. FY 2018 Total Amount Paid to Restitution:	N/A
6. FY 2018 Total Community Service Hours Completed:	23,860.65	11. FY 2018 Total Drug Screens Administered:	26,737
7. FY 2018 Total Community Service Hours Applied as Sanction:	7,573	12. FY 2018 Total Positive Drug Screens:	2,227

**13. Operations Info**

Levels of Supervision	Annual Operating Cost	Total Number of Full-Time Staff	Total Number of Part-Time Staff	Numbers Served	Maximum Capacity (Work Release Only)
Felony EM + CTP	\$3,144,773.16	31.4	11.1	876	N/A
Misdemeanor EM	\$482,899.14	5.2	2.0	654	N/A
Restoration Court	\$484,863.30	4.7	1.8	86	N/A
ReEntry Court	\$917,099.98	7.2	2.8	169	N/A
Veterans Court	\$178,052.61	1.6	0.6	29	N/A
Pre-Trial Day Reporting	\$306,353.06	3.1	1.4	198	N/A
Pre-Trial EM	\$23,323.26	0.2	0.1	29	N/A
Community Service	\$277,385.03	3.0	2.0	1,001	N/A
Programs / No Supervision (External Referrals Only)	\$176,982.81	7.0	2.0	673	N/A

**14. Caseload Summary**

Average Caseload Size	Average Caseload Size (low risk)	Average Caseload Size (moderate risk)	Average Caseload Size (high risk)	Average Caseload Size (specialized)	Lowest Caseload Size	Highest Caseload Size
57	56	74	52	36	30	76

**15. Noteworthy Accomplishments:**

- **ACCC FY17-18 Participant Summary** – ACCC served 3,715 participants in a variety of levels of supervision from July 1, 2017 through June 30, 2018; and within that time, those participants served a total of 256,594 days of supervision.
- **ACCC FY17-18 Field Division Contacts** – ACCC’s Field Division conducted approximately 9,858 home visits during FY17-18.
- **ACCC FY17-18 Community Referrals** – ACCC’s Intake Division processed 2,940 referrals for supervision, 842 referrals for community service, and 2,064 referrals for in-house programming.
- **Development and Expansion of ACCC’s Community Service Contracts and Partnerships** – ACCC’s Community Service Division re-negotiated a new partnership with the Community Harvest Foodbank. ACCC’s partnership with the Allen County

Department of Environmental Management continues to flourish as participants assist their crew on a weekly basis throughout the year with their hazardous materials recycling drop-off program. The Community Service Division notably secured new memoranda of understanding with the following offices/organizations, continuously off-setting costs to employers and tax-payers: Fort Wayne Fleet Management, Shepherds House, Fort Wayne/Allen County Health Department, Fort Wayne Animal Care & Control, and Invisible Vets Limited.

- **Carey Guides and Brief Intervention Tools (BITs) Effective Intervention Training** – As of the end of FY17-18, nine (9) of ten (10) case managers completed certification and training on how to effectively administer the Carey Guides and BITs. On August 28, 2018, ACCC contracted with Erin King, of the Carey Group, Inc., to provide ACCC customized case management training involving direct observations of staff and desk audits with individual feedback.
- **Implementation of In-House Shoplifting/Theft Intervention Program** – In a continual effort to meet participant responsiveness needs, ACCC expanded its in-house services by implementing an additional intervention program, titled “Something for Nothing” (SFN), targeted toward participants with shoplifting/theft-related charges. The SFN program enhanced ACCC’s program offerings that included Courage to Change (C2C), Moral Reconciliation Therapy (MRT), and Thinking for a Change (T4C 4.0) programs. All in-house programming are tailored interventions targeted to participants’ individualized criminogenic needs identified by an IRAS assessment. ACCC’s CBT Marketplace process also involves ClaimAid – a healthcare eligibility navigation service company, and the Fort Wayne-Allen County Department of Health offering education/information on STDs and on-site testing and vaccinations.
- **Quarterly Administration of ACCC Quality of Service Participant Survey** – All divisions of ACCC began administering quarterly participant satisfaction surveys, generated and tabulated by the Quality Assurance Division, in efforts to measure intra-divisional performance, identify areas of strengths and shortcomings, and provide feedback to staff at all levels in all positions. First quarter satisfaction surveys were administered and tabulated just prior to the end of FY17-18, and support ACCC’s Program Facilitators’ assertions that the addition of SFN has been well-received.
- **Trial Court Technology’s Supervised Release System (SRS) Roll-Out** – Near the end of FY17-18, ACCC began initiatives to transition from its currently utilized Case Management System (CMS) database to the new state case management software system, Trial Court Technology’s Supervised Release System (SRS), which will be in ingratiation of almost all judiciary/criminal justice applications/programs into one. The official launch of ACCC’s version occurred September 17-18, 2018. ACCC will retain its former database, CMS, for historical reference and statistics for the current operational periods.
- **Provision of Assistance to Participants’ Halfway House Intake Fees** – With the financial support of the Indiana Supreme Court Problem Solving Courts Grants, ACCC implemented a new initiative in 2017-18 whereby participants ordered to reside in transitional housing programs received funds to offset the intake fee associated with initial placement.
- **IDOC Financial Audit Results** – ACCC underwent a financial audit from the Indiana Department of Corrections (IDOC) on November 8, 2017 for FY16-17, which resulted in no comments and no findings.
- **ACCC FY17-18 Staff Training Summary** – Eighty (80) ACCC staff members participated in training for a total of 2,590 hours in FY17-18. Training areas covered in this period included ECMS, ongoing continuous quality improvement of the IRAS, and the IDOC Leadership Academy.

16. **Please include an Organizational Chart with the submission of your report.**

17. **If the Advisory Board submits a separate evaluation under IC-11-12-2-3(3), please include that as an attachment. If not, please describe any recommendations for improvements, modifications, or discontinuation of the entity’s programs by the Advisory Board.**