

Weekly Schedule Form

Case Manager: _____

Name

Home phone

Employer

Work phone

Address

Supervisor

Transportation (check one)

Car

Bus

Moped

Bike

Walk

MON

CS _____ G / W / Pi
 Job Search _____
 Work _____
 Date _____
 Classes _____
(Time & Class)
 AA/NA (Time) _____
(Location) _____
 CM / DRC Appt _____

FRI

CS _____ G / W / Pi
 Job Search _____
 Work _____
 Date _____
 Classes _____
(Time & Class)
 AA/NA (Time) _____
(Location) _____
 CM / DRC Appt _____

TUE

CS _____ G / W / Pi
 Job Search _____
 Work _____
 Date _____
 Classes _____
(Time & Class)
 AA/NA (Time) _____
(Location) _____
 CM / DRC Appt _____

SAT

CS _____ G / W / Pi
 Job Search _____
 Work _____
 Date _____
 Classes _____
(Time & Class)
 AA/NA (Time) _____
(Location) _____
 CM / DRC Appt _____

WED

CS _____ G / W / Pi
 Job Search _____
 Work _____
 Date _____
 Classes _____
(Time & Class)
 AA/NA (Time) _____
(Location) _____
 CM / DRC Appt _____

SUN

CS _____ G / W / Pi
 Job Search _____
 Work _____
 Date _____
 Classes _____
(Time & Class)
 AA/NA (Time) _____
(Location) _____
 CM / DRC Appt _____

THUR

CS _____ G / W / Pi
 Job Search _____
 Work _____
 Date _____
 Classes _____
(Time & Class)
 AA/NA (Time) _____
(Location) _____
 CM / DRC Appt _____

1. **List ALL work, classes, community service, job search and AA/NA/CA meetings for each day.**
2. **You may only attend 2 AA/NA/CA meetings per week.**
3. **Write the TIMES you are SCHEDULED to ARRIVE and LEAVE. DO NOT include travel time.**
4. **DO NOT put pass requests on this schedule. This includes COURT DATES and CHURCH.**
5. **SIGN and DATE this form.**
6. **CS = Community Service, W = White, Pi = Pink**

I understand, that my schedule must be turned in every week on **Friday by 7:00 p.m.** for the upcoming week; that I **MUST** call 449-7310 to report any changes in my schedule or if I am going to be late or early; that my schedule will be verified daily, and if I am not at an approved location I shall be sanctioned.

Signature: _____

Date: _____